



# TRAINING for Today!

Business

Design

Technology

Career

## Spring 2024

January 22 -May 18  
[sbcc.edu/csi](http://sbcc.edu/csi)

Yellow denotes slight change from class schedule

P is In-Person  
 Z is on-Zoom

### Accounting (Business)

CRN	Dept	Course	Course Title	In-Person/Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
66801	ACTV	NC102	Intro to Accounting Basics 2	Zoom	ONLINE	4/6	4/27	Sat	10:00 AM	1:00 PM	Eva Schmidt
66799	ACTV	NC003	Year End Procedures	Zoom	ONLINE	4/13	5/4	Sat	9:00 AM	12:50 PM	Carolyn Terry

### Workplace Readiness for adults

CRN	Dept	Course	Course Title	In-Person/Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
69295	DSPS	NC002	Self-Advocacy Skills for Educational and Vocational	In-Person	WCC 104	1/22	5/18	Mon,Wed	10:15 AM	11:25 AM	Robyn Young

### Marketing (Business)

CRN	Dept	Course	Course Title	In-Person/Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
69049	MKTW	NC009	Marketing and Growth Strategies	In-Person	Wake 28	5/3	5/3	Fri	8:30 AM	4:30 PM	Anna Kwong

### Business

CRN	Dept	Course	Course Title	In-Person/Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
69272	PROW	NC071	Humanizing Technology II	Fully Online		4/15	4/27	Fully Online			Matthew Mooney
69257	PROW	NC028	Championing Diversity in the Workplace	Zoom	Online (UCSB)	4/17	4/17	Wed	8:30 AM	4:30 PM	Linda Croyle
68439 P 68532 Z	PROW	NC086	Thriving in a Multigenerational Workforce	Hyflex	Wake 28	4/17	4/17	Wed	8:30 AM	4:30 PM	Jane Gama
68421 P 69028 Z	PROW	NC010	Project Management for Non Project Managers	Hyflex	Wake 28	4/18	4/18	Thu	8:30 AM	4:30 PM	Mariaelena Welch
68455 P 68560 Z	PROW	NC025	Resolving Differences in the Workplace	Hyflex	Wake 28	4/23	4/23	Tue	8:30 AM	4:30 PM	James Joyce III
69309	PROW	NC006	Leadership Skills	Zoom	Online (UCSB)	4/24	4/24	Wed	8:30 AM	4:30 PM	Linda Croyle
67555 P 68550 Z	PROW	NC038	Increasing Productivity	Hyflex	Wake 28	4/25	4/25	Thu	8:30 AM	4:30 PM	Linda Croyle
67051 P 68529 Z	PROW	NC033	Successfully Managing and Developing People	Hyflex	Wake 28	4/30	5/2	Tue,Thu	8:30 AM	4:30 PM	Linda Croyle
68411 P 68534 Z	PROW	NC087	Planning for Your Future Success	Hyflex	Wake 28	5/1	5/1	Wed	8:30 AM	4:30 PM	Luz Borjon
66906 P 68539 Z	PROW	NC044	Assertive Communication	Hyflex	Wake 28	5/8	5/8	Wed	8:30 AM	4:30 PM	Erin Gorrell
68819	PROW	NC021	Coaching Skills	Zoom	Online (UCSB)	5/8	5/8	Wed	8:30 AM	4:30 PM	Pending Staff
69258	PROW	NC015	Building High Performance Teams	Zoom	Online (UCSB)	5/15	5/15	Wed	8:30 AM	4:30 PM	Pending Staff

### Design Classes

CRN	Dept	Course	Course Title	In-Person/Zoom/Hyflex	Room	Start Date	End Date	Days	Start Time	End Time	Instructor
69054	PHOW	NC002	Photoshop for Digital Photographers	Zoom	ONLINE	4/9	5/9	Tue,Thu	5:30 PM	7:45 PM	Bruce Burkhardt
68457	GDPW	NC041	Producing a Digital Newsletter	In-Person	Wake 3	4/19	4/26	Fri	9:00 AM	1:00 PM	Diana Musacchio
69065	MATW	NC007	Responsive Web Design	In-Person	Wake 3	4/22	5/6	Mon,Wed	5:30 PM	8:30 PM	Diana Musacchio
69138	GDPW	NC052	Preparing Digital Images	In-Person	Wake 3	4/30	5/9	Tue,Thu	9:00 AM	11:00 AM	Chuck Place
69062	GDPW	NC042	Producing a Digital Magazine	In-Person	Wake 3	5/3	5/10	Fri	9:00 AM	1:00 PM	Diana Musacchio

### Technology Classes

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
69069 P 69070 Z	CMPW	NC023	Windows Basics	Hyflex	Wake 04	4/9	5/7	Tue	9:30 AM	11:30 AM	Norma Eggli
68451	CMPW	NC51A	MS Word 1	In-Person	Wake 05	4/11	4/18	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
69067 P 69068 Z	CMPW	NC041	Email for Beginners	Hyflex	Wake 04	4/17	5/14	Wed	9:30 AM	11:50 AM	Norma Eggli
66811	CMPW	NC017	LinkedIn for Business	Zoom	ONLINE	4/19	4/19	Fri	8:30 AM	4:30 PM	Dr. BilliJo Starr
69080 P 69081 Z	CMPW	NC73C	MS Publisher 3	Hyflex	Wake 04	4/22	5/13	Mon	9:30 AM	11:45 AM	Norma Eggli
68454	CMPW	NC51B	MS Word 2	In-Person	Wake 05	4/23	5/2	Tue,Thu	6:30 PM	8:45 PM	Vince Wong
69079	CMPW	NC55C	MS PowerPoint 3	In-Person	Wake 04	4/27	5/11	Sat	9:00 AM	12:10 PM	Pending Staff
68453	CMPW	NC51B	MS Word 2	In-Person	Wake 05	4/30	5/7	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
69316	CMPW	NC51C	MS Word 3	In-Person	Wake 05	5/7	5/16	Tue,Thu	6:30 PM	8:45 PM	Vince Wong
69315	CMPW	NC51C	MS Word 3	In-Person	Wake 05	5/9	5/16	Tue,Thu	9:00 AM	12:10 PM	Esther Frankel
66812	CMPW	NC018	YouTube for Business	Zoom	ONLINE	5/10	5/10	Fri	8:30 AM	4:30 PM	Dr. BilliJo Starr
66810	CMPW	NC016	Pinterest/Instagram Business	Zoom	ONLINE	5/17	5/17	Fri	8:30 AM	4:30 PM	Dr. BilliJo Starr

### Career Classes

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
69136	EHV	NC010	Ecological Landscape Design 1	In-Person	Wake 20	4/16	4/25	Tue,Thu	5:30 PM	7:45 PM	Lewis Daniel
69256	EHV	NC208	Small Scale Food Production 2	In-Person	Lifescape Gardens/Chumash Preserve	4/23	5/14	Tue	9:00 AM	12:00 PM	Oscar Carmona
69137	EHV	NC011	Ecological Landscape Design 2	In-Person	Wake 20	4/30	5/9	Tue,Thu	5:30 PM	7:45 PM	Lewis Daniel
68830	CAV	NC013	Safe Food Prep. & Serv. Mod. 1	In-Person	Eastside Library	5/6	5/13	Mon	8:30 AM	2:30 PM	Julie Hobbins

### Woodshop (Career)

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
69362	CTV	NC012	Intermediate Construction Finish Carpentry	In-Person	Wake 10	4/23	5/14	Tue	9:00 AM	12:00 PM	Timothy Palmer
69373	CTV	NC012	Intermediate Construction Finish Carpentry	In-Person	Wake 10	4/24	5/15	Wed	5:30 PM	8:30 PM	Rod Utt

### Bilingual Computer Classes

CRN	Dept	Course	Course Title	In-Person/ Zoom/Hyflex	Location	Start Date	End Date	Days	Start Time	End Time	Instructor
67697	CMPW	NC010	Comp/Skills (Bilingual)	In-Person	Schott 17	3/18	5/18	Mon,Tue	11:35 AM	2:30 PM	Norma Graffius
68631	CMPW	NC004	Internet and Email/Bilingual	In-Person	Wake 06	3/18	5/18	Mon,Wed	11:35 AM	2:35 PM	J. Cesar Lara Perez
68416 P 69139 Z	CMPW	NC001	Typing-Keyboarding (Bilingual)	Hyflex	Wake 06	3/18	5/18	Mon,Wed	3:45 PM	6:00 PM	Raul Uribe
69014	GDPW	NC015	Fund of Graphics (Bilingual)	In-Person	Wake 06	3/18	5/18	Tue,Thu	11:35 AM	2:35 PM	J. Cesar Lara Perez
68412	CMPW	NC005	Microsoft Word Fund/Bilingual	In-Person	Schott 17	3/18	5/18	Wed/Thur	11:35 AM	2:30 PM	Norma Graffius
66921	CMPW	NC006	MS PowerPoint (Bilingual)	Zoom	ONLINE	3/19	5/18	Tue,Thu	1:00 PM	4:00 PM	Araceli Aparisio
66919 P 69021 Z	CMPW	NC005	Microsoft Word Fund/Bilingual	Hyflex	Wake 06	3/19	5/18	Tue,Thu	3:45 PM	6:45 PM	Raul Uribe
68545	CMPW	NC007	Microsoft Excel (Bilingual)	Zoom	ONLINE	3/19	5/18	Tue,Wed,Thu	5:15 PM	7:10 PM	Norma Bahena
68415	CMPW	NC003	Intro to WindowsOS (Bilingual)	In-Person	Schott 17	3/19	5/18	Tue,Thu	5:30 PM	8:30 PM	Antonietta Solis Soto

### There are three ways to register:

- 1) Online <http://sbcc.edu/apply> Apply to the "School of Extended Learning" Application
- 2) Fillable PDF -email to [SELAdmissions@sbcc.edu](mailto:SELAdmissions@sbcc.edu)
- 3) PDF print or come to Wake or Schott Campus and fill out in person during business hours.  
<https://sbcc.edu/extendedlearning/get-help.php> for hours of operation

